

Charter: Research Committee

I. Purpose

- A. The Research Committee (RC) will be working towards improving research opportunities, access to funding (grants), and academic rigor for Acupuncturists doing research to promote awareness of all advancements related to Acupuncture Medicine.
- B. Promoting research to support ASA initiatives

II. Composition

- A. The RC shall be initially composed of 5 ASA members that are vetted by the Nominating Committee (NC) for a term of two years and maximum of three terms.
 1. Applicants must submit a committee application to be reviewed by the NC, the RC Chair and Board Liaison.
 2. Appointment is based on the individual skills and current needs of the committee.
 3. The NC has the authority to make changes and recommend candidates to fill vacancies on the RC.
 4. The RC will have at least three members and a maximum of five.
 5. RC membership terms shall be staggered when possible to maintain continuity of institutional knowledge and experience.
- B. The RC Chair shall be determined by the members of the BOD and vetted by the NC.
 1. The RC Chair will work closely with the liaison to the Board to establish process and structure.

III. Committee Members

- A. Preferred Experience
 1. Previous research and/or education experience.
 2. Comfortable with writing and producing documentation.
 3. Experience working in interdisciplinary teams.

B. Desirable Skills, Knowledge, and Abilities (SKAs)

1. Knowledge of scientific research.
2. Grant writing experience.
3. Communicates effectively and credibly in both oral and written context.
4. Knowledge of association processes as well as academic processes.
5. Grant administration experience.
6. Human Subjects Training (CITI)

C. Professional and Personal Attributes

1. Personal and professional integrity.
2. Awareness and respect for different ideologies across disciplines and structures.
3. Cooperative, yet decisive when needed.

D. Responsibilities

1. Raise awareness around Acupuncture research within our profession and throughout the medical community/ academic community.
2. Encourage high standards of academic rigor for publishing case studies, the need for an IRB, improve education around research.
3. Perform workforce and other studies of the professional base; capture and distribute metrics relevant to the professional practice of acupuncture. (In collaboration with NCCAOM.)
4. Interface with SAR.
5. Support JASA.
6. Seek grant funding and coordinate grant projects.
7. Consider ways that research can support legislative activities.
8. ACAOM and NCCAOM interface

IV. Meetings

- A. The RC shall meet at least nine times per year.
- B. Minutes will be documented at each meeting.

V. Order of Operations

- A. Questions or concerns within the RC shall be brought to the RC Chair and Board Liaison.



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- B. Matters requiring the Board's attention shall be brought to the BOD by the Board Liaison.
- C. If the RC Chair is the concern in question, an RC member may bring said concern to the Board Liaison and vice versa.

VI. Current Positions

- A. Chair
 - 1. Lisa Conboy
- B. Board Liaison
 - 1. Charis Wolf

VII. First Year Goals

- A. Determine available models of IRB oversight; choose; establish best choice for ASA/CITI
- B. Plan and Submit at least 2 funding applications which are ASA collaborations
- C. Survey schools/members; research ideas, gaps in education
- D. Survey schools/members research ideas
- E. Work with ACAOM to further research in the profession
- F. Support JASA